

# Berkeley

## SUMMER SESSIONS

### Student Orientation Guide

PS W145A

*Understanding Political Development in India*

June 22-August 14, 2015

#### Summer Session Online Tutorials

The following are helpful Canvas tutorials to prepare you for your online class:

- [Introduction to Your Online Classroom](#)
- [Setting Up Your Notification Preferences](#)
- [Update Your Personal Setting and Profile Picture](#)
- [How to Use Announcements, Discussions and Conversations to Communicate in Your Course](#)
- [How to Check Your Grade](#)
- [Finding a Proctor](#)

#### Expected Student Workload

The estimated workload for this course is **7-10 hours per week**. In order to be successful in the course, you need to allocate at least this much time per week, if not more.

#### Preparing for Your Course

##### 1. Textbooks/Course Materials

- Edward Luce, 2008. *In Spite of the Gods: The Rise of Modern India*.

##### 2. Computer Requirements

- Internet
  - High-speed Internet
  - Minimum of 512kbps download
- Operating System
  - Windows XP SP3 and newer
  - Mac OSX 10.6 and newer
  - Linux – chromeOS
- Computer Speed and Processor
  - Use a computer five years old or newer when possible
  - 1 GB of RAM
  - 2GHz processor
- Screen Size
  - A minimum of 1024x600 – (Average size of a netbook)
- Screen Readers (only needed for students who are blind, visually impaired or have a learning disability)
  - Macintosh: VoiceOver (latest version for Safari)
  - PC: JAWS (latest version for Internet Explorer 10 & 11)

- PC: NVDA (latest version for Firefox)
- There is NO screen reader support for Canvas in Chrome
- Mobile OS Native App Support (mobile devices not required)
  - iOS 7 and newer
  - Android 2.3 and newer
- 24/7 Tech Support
  - If you are having technical issues within your class it's important to notify them ASAP
  - [support@instructure.com](mailto:support@instructure.com) or 1-855-308-2758

### 3. Course Logon

- Classroom – [bcourses.berkeley.edu](https://bcourses.berkeley.edu)
  - You will need to authenticate and log in with your CalNet ID and passphrase
  - If you don't already have your CalNet ID contact CalNet directly
    - [calnet@berkeley.edu](mailto:calnet@berkeley.edu) or 510-642-4126
- Personalize your settings (only takes a minute)
  - Choose **Settings** from top right HELP menu
  - Customize your settings and add your profile picture
    - For more information view the [Setting Up Your Personal Setting and Profile Picture](#) tutorial
- Set your notification preferences (you can choose to receive course communication through a personal email account or mobile device)
  - We recommend setting your preference for receiving Announcements to ASAP (via text or email) in case we need to contact you on short notice
  - For more information view the [Setting Up Your Notification Preferences](#) tutorial

### 4. Start Your Course

- You will be able to access the Student Orientation Module for the course one week prior to the start date. Module 1 will be open on the first day of class.
- To begin your course:
  - Log in
  - From the global navigation go to "COURSE"
  - Choose your course
  - Click on the blue "START HERE" button
    - Work through the Student Orientation module and complete the required practice assignments
    - Review the Academic Integrity module and "TAKE the PLEDGE" to the Academic Integrity Agreement

**PLEASE NOTE:** On the first day of class you will *NOT* be able to launch Module 1 until you complete all the assignments in the *Student Orientation Module* and "*TAKE the PLEDGE*" to the Academic Integrity Agreement.

## 5. Learning Activities

- Read the assigned textbook pages
- Watch and listen to the multimedia lecture presentations
- Engaging in interaction with GSI and professor
- Post short essays to a discussion forum
- Complete quizzes, midterm, and final exam

## 6. Students with Disabilities

If you are requiring course accommodations due to a physical, emotional, or learning disability contact the UC Berkeley's Disabled Students' Program (DSP), <http://dsp.berkeley.edu/services.html>. The DSP will review all requests on an individual basis.

1. Have your Disabled Student Program Specialist send the instructor a formal request *BEFORE* the first day of class by email
2. In addition, notify the instructor through course email and your Online Learning Support Specialist via email
  - a. Online Learning Support Specialist
    - i. Tracie Allen Littlejohn, email: [twgallen@berkeley.edu](mailto:twgallen@berkeley.edu)

## 7. Final Exam

- Your final exam will be available in an on-campus setting on **Wednesday, August 12, 2015 from 9-noon** at TBD for those who are in Berkeley.
- If you cannot attend on-campus you must secure a proctor at an approved proctoring site. Find out how to do this by reviewing the [Finding a Proctor Tutorial](#). Fill out the [Summer Session Proctor Application](#). The application must be submitted by **July 17, 2015** or you will be expected to be back on campus for the final.