

UC Berkeley Summer Sessions

Student Orientation Guide

L&S W1

Letter & Sciences 1

June 19-August 11, 2017

Summer Session Online Tutorials

The following are helpful Canvas tutorials to prepare you for your online class:

- [Introduction to Your Online Classroom](#)
- [Setting Up Your Notification Preferences](#)
- [Update Your Personal Setting and Profile Picture](#)
- [How to Use Announcements, Discussions and Conversations to Communicate in Your Course](#)
- [How to Check Your Grade](#)

Expected Student Workload

The estimated workload for this course is **11 hours per week**. In order to be successful in the course, you need to allocate at least this much time per week, if not more.

Preparing for Your Course

Textbooks/Course Materials

- The readings for this course will all be provided on the course site.

Computer Requirements

- Internet
 - Along with compatibility and web standards, Canvas has been carefully crafted to accommodate low bandwidth environments
 - Minimum of 512kbps download
- Operating System
 - Windows 7 and newer (users on Windows 10 need to download the [Windows 10 Anniversary Update](#) to submit Canvas assignments)
 - Mac OSX 10.6 and newer
 - Linux – chromeOS
- Computer Speed and Processor
 - Use a computer five years old or newer when possible
 - 1 GB of RAM
 - 2GHz processor
- Screen Size
 - A minimum of 800x600 – (Average size of a netbook)
- If you want to use a device with a smaller screen it is recommended to use the Canvas [mobile app](#).
- Screen Readers (only needed for students who are blind, visually impaired or have a learning disability)

- Macintosh: [VoiceOver](#) (latest version for Safari)
- PC: [JAWS](#) (latest version for Internet Explorer)
- PC: [NVDA](#) (latest version for Firefox)
- There is NO screen reader support for Canvas in Chrome

Course Log-on

- Classroom – bcourses.berkeley.edu
 - You will need to authenticate and login with your CalNet ID and passphrase
 - If you don't already have your CalNet ID contact CalNet directly
 - calnet@berkeley.edu or 510-642-4126
- [Personalize your settings](#) (only takes a minute)
 - Click "Account" on the global navigation menu on the left
 - Customize your settings (click on "notifications") and add your profile picture (click on profile)
- [Setting up your notification preferences](#) (you can choose to receive course communication through a personal email account or mobile device)
 - We recommend setting your preference for receiving Announcements to ASAP (via text or email) in case we need to contact you on short notice
- Tech Support
 - In your course, click on the "Help" button on the bottom left of the global navigation menu

Access to Your Course

- You will be able to access the Orientation Module, as well as Module 1, one week prior to the start date
 - Read and accept the UC Berkeley Academic Integrity Pledge
- PLEASE NOTE:** You will NOT be able to launch Module 1 until you read and accept the UC Berkeley Academic Integrity Pledge.

Learning Activities

- Read the assigned articles and essays
- Watch and listen to the multimedia lecture presentations
- Successfully complete short quizzes on the lectures
- Participate actively in the discussion forum
- Write and submit three short (2-3 page) essays and one longer (4-5 page) essay

Students with Disabilities

If you are requiring course accommodations due to a physical, emotional, or learning disability contact the [UC Berkeley's Disabled Students' Program \(DSP\)](#).

1. Have your Disabled Student Program Specialist send the instructor a formal request **BEFORE** the first day of class by email
2. In addition, notify the instructor through course email and your Online Learning Support Specialist, which accommodations you would like to use.
 - a. Online Learning Support Specialist
 - i. Tracie Allen, email: twgallen@berkeley.edu