# UC Berkeley Summer Sessions Student Orientation Guide

COM LIT W60AC

Boroughs & Barrios: Moving in & through New York City and Los Angeles
June 18-August 10, 2018

## **Expected Student Workload**

The estimated workload for this course is **15-20 hours per week**. In order to be successful in the course, you need to allocate at least this much time per week, if not more.

# **Preparing for Your Course**

## **Textbooks/Course Materials**

### **Required Materials**

- Passing, Nella Larson
- *Open City*, Teju Cole
- Tropic of Orange, Karen Tei Yamashita

Books are widely available and may be purchased used and/online. All other readings and materials for this course will be available through our bCourses site.

#### **Computer Requirements**

- Internet
  - Along with compatibility and web standards, Canvas has been carefully crafted to accommodate low bandwidth environments
  - o Minimum of 512kbps
- Operating System
  - Windows 7 and newer (users on Windows 10 need to download the <u>Windows 10 Anniversary Update</u> to submit Canvas assignments
  - o Mac OSX 10.6 and newer
  - Linux chromeOS
- Mobile Operating System Native App Support
  - o iOS 7 and newer (versions vary by device)
  - Android 4.2 and newer
- Computer Speed and Processor
  - o Use a computer five years old or newer when possible
  - o 1 GB of RAM
  - o 2GHz processor
- Screen Size
  - o A minimum of 800x600 (Average size of a netbook)
  - o If you want to use a device with a smaller screen it is recommended to use the Canvas mobile app.

- Screen Readers (only needed for students who are blind, visually impaired or have a learning disability)
  - o Macintosh: VoiceOver (latest version for Safari)
  - o PC: <u>JAWS</u> (latest version for Internet Explorer)
  - o PC: <u>NVDA</u> (latest version for Firefox)
  - o There is NO screen reader support for Canvas in Chrome

## **Course Log-on**

- Classroom bcourses.berkeley.edu
  - o You will need to authenticate and login with your CalNet ID and passphrase
  - o If you don't already have your CalNet ID contact CalNet directly
    - calnet@berkelev.edu or 510-642-4126
- <u>Personalize your settings</u> (only takes a minute)
- <u>Setting up your notification preferences</u> (you can choose to receive course communication through a personal email account or mobile device)
  - o We recommend setting your preference for receiving Announcements to ASAP (via text or email) in case we need to contact you on short notice
- Tech Support
  - o In your course, click on the "Help" button on the bottom left of the global navigation menu

#### **Access to Your Course**

- You will be able to access the Orientation Module one week prior to the official start date
- Read and accept the UC Berkeley Academic Integrity Pledge
- Module 1 will open on the first day of class

**PLEASE NOTE:** You will NOT be able to launch Module 1 on the first day of class until you read and accept the UC Berkeley Academic Integrity Pledge.

### **Learning Activities**

- Read the assigned textbooks pages
- Watch and listen to the lecture presentations
- Read web-based announcements and posting assigned during the course
- Compose and post assigned responses to lectures and readings
- Complete the final exam
- Complete writing assignments

#### **Students with Disabilities**

If you are requiring course accommodations due to a physical, emotional, or learning disability contact the <u>UC Berkeley's Disabled Students' Program (DSP)</u>.

- 1. Have your Disabled Student Program Specialist send the instructor a formal request **BEFORE** the first day of class by email
- 2. In addition, notify the instructor through course email and your Online Learning Support Specialist, which accommodations you would like to use.
  - a. Online Learning Support Specialist

1. Tracie Allen, email: <a href="mailto:summer online support@berkeley.edu">summer online support@berkeley.edu</a>

#### **Final Exam**

- Your final exam will be available in an on-campus setting on August 9, 2018 from 10 a.m. 1 p.m. PT at TBD for those who are in Berkeley.
- If you cannot attend on-campus you must secure a proctor at an approved proctoring site. Find out how to do this by reviewing the <a href="Steps to Secure a Proctor for Your Course">Steps to Secure a Proctor for Your Course</a>. Fill out the <a href="Proctor Application Two.">Proctor Application Two.</a> The application must be submitted by <a href="July 13">July 13</a>, <a href="2018">2018</a> or you will be expected to be back on campus for the final.

# **Have Questions?**

Email <u>summer\_online\_support@berkeley.edu</u>.