1. Textbooks/Course Materials

- MasteringAstronomy package: 75% of the homework will be completed online using this package that accompanies your textbook. You need access to this resource to pass this class and this is *separate from the online classroom*. Please see the attached document for various options to purchase the package.

2. Computer Requirements

- Windows XP or Mac OS X capabilities
- Internet Explorer (7.x or higher) for PC or Mozilla Firefox (3.x or higher) for Mac
- Sun Java Runtime Environment installed
- JavaScript enabled
- Be sure that your browser accepts cookies from the originating server.
- High-speed internet is required for this course. Web video and the online midterm will be too slow otherwise.
- 24/7 Tech Support: **1-866-786-8197** or onlinehelp@berkeley.edu

3. Summer Sessions Student Orientation

- **Overview**: The orientation is designed to help familiarize you with the tools and features that you will need to complete ASTRON W12. Activities included in the orientation will assist you in developing a comfort level for working within the online environment so that you are better equipped to focus on learning rather than on the technology.

- You will be enrolled in the orientation as well as in your course and have access throughout the term. You will be able to access your online orientation 1 week before the start of your course.

4. Course Logon

- Classroom – [http://summer.berkeley.edu/courses/online-courses](http://summer.berkeley.edu/courses/online-courses)
5. **Start Your Course**

- To begin your course, go to the “modules” tab and select the “START HERE” folder
- You **must** read and agree to the terms outlined in the Academic Integrity document in order to access your course materials.

6. **Learning Activities**

- Read the assigned textbook chapters
- Watch the online lecture presentations
- Compose and post contributions to the weekly online discussions
- Complete written homework and online homework using MasteringAstronomy package
- **Complete midterm exam online on July 16, 2013 (available only during 24 hour time window).**
- Complete final exam
- Read classroom announcements posted during the course

7. **Students with Disabilities**

- Any students requiring course accommodations due to a physical, emotional, or learning disability must contact the Disabled Students' Program (DSP), [http://dsp.berkeley.edu/services.html](http://dsp.berkeley.edu/services.html), at the beginning of the course with their request. The DSP will review all requests on an individual basis. Please have your Disabled Student Program Specialist send the instructor a formal request by email by **July 26, 2013**.

8. **Who should you contact for support?**

- Please see the “Who should you contact...” document for detailed instructions.

9. **Final Exam Expectations**

- Your final exam will be available in an on-campus setting on **Wednesday, August 14, 2013 from 6-8 p.m. at 2040 VLSB** for those who are in Berkeley.

- If you cannot attend on-campus you must secure a proctor at an approved proctoring site. Please review the “How to Find a Proctoring Video”, available on the Summer Sessions website: [http://summer.berkeley.edu/courses/online-courses](http://summer.berkeley.edu/courses/online-courses). Look on the right hand side, where it says “Online Tutorials” – you’ll find the button for it below. You must have your proctor application to Tracie by **July 26, 2013**

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